

# **Constitution**

Cambridge University Energy Network Annual General Meeting  
11 October 2011

## **1. Name**

The name of the Society shall be the "Cambridge University Energy Network", hereinafter referred to as "the Society".

## **2. Objectives of the Society**

The objectives of the Cambridge University Energy Network are as follows:

2.1 Promote the sharing of ideas and opinions in the context of energy generation in a sustainable manner.

2.2 Promote cross-disciplinary research and publication by providing a forum to collaborate successfully.

2.3 Bring together diverse academic disciplines to address the social, technical, political, economic, security, geological and environmental challenges in the generation of energy.

2.4 Promote the concept of a holistic and cross-disciplinary approach to energy research and teaching within the university.

2.5 Work with academic staff to generate framework for teaching, supervising research and funding a holistic and cross-disciplinary energy programme within the university.

## **3. Membership of the Society**

3.1 The Society shall be composed of Ordinary Members, Associate Members and Honorary Members.

3.2 Ordinary membership of the Society shall be open to all members of the University of Cambridge.

3.3 Associate membership shall be open to any person with an interest in the Society resident in the Cambridge area.

3.4 The Committee shall have the right to offer Honorary membership in recognition of outstanding or long continued service to the Society. Honorary Members shall pay no subscription.

3.5 Ordinary membership may be annual at a fee to be set by the Committee or for the duration of the individual's membership of the University at a fee to be set by the Committee.

3.6 Associate Membership may be annual at a fee to be set by the Committee or for the duration of the individual's residence in the Cambridge area at a fee to be set by the Committee.

3.7 Both Ordinary and Associate members shall have full voting rights at society meetings. Honorary members shall not.

3.8 An application for membership shall not be refused on the grounds of race, sex, sexual orientation, religion, nationality or political views.

3.9 Club membership is not open to minors (except where written parental consent is obtained).

3.10 The Committee may, following a fair hearing before the full Committee, expel any member for behaviour likely to bring the Society into disrepute.

## **4. Management of the Society**

4.1 The management of the Society shall be entrusted to the Society Committee ("the Committee").

## **5. Officers of the Society**

5.1 The Committee shall be composed of the Officers of the Society, hereinafter referred to as "the Officers" (plus a number of elected members from the Society Membership if desired).

5.2 The elected officers of the Society shall be the President, the Vice President, the Secretary and the Junior Treasurer.

5.3 Other positions on the Committee may be elected for. Alternatively, the Committee may at its discretion co-opt additional Committee members to itself where it perceives the need, or to fill vacancies that may arise. Such co-opted members may be voting or nonvoting as decided by the Committee.

5.4 The Annual General Meeting of the Society (the AGM) shall be held each year before the start of Michaelmas Term. The time and venue of this meeting will be determined and publicised by the Committee at least seven (7) days beforehand.

5.4 Voting for the election of the Officers shall take place at the AGM. Nominations for the Committee must be submitted to the Secretary before the commencement of the meeting or, in the event of there being no nominations for a position, nominations may be made during the course of the meeting. Any Ordinary Member or Associate member may nominate himself or herself for a position. There may be hustings at the AGM. Votes shall be counted by the outgoing Secretary or other suitable person should the Secretary be absent or standing for re-election to the Committee.

5.5 The Officers shall be eligible for re-election.

## **6. Committee of the Society**

6.1 The President of the Society will normally preside at and chair all meetings of the Committee (or Society) and shall be responsible for reporting to the Membership at the Society's AGM.

6.4 The *Secretary* shall arrange meetings of the Committee, prepare agenda, keep minutes of the meetings and deal with any paperwork. The secretary shall be responsible for maintaining the constitution, along with a list of current members, and for making these available to any member wishing to inspect them.

6.5 The *Junior treasurer* shall be responsible for correct and efficient use of the Society's funds. He shall maintain an accounts book recording all transactions involving funds of the Society, which shall be available for inspection on giving reasonable notice. It is the duty of the treasurer to prepare the accounts and estimates for the UCS Societies Budget meeting.

6.6 The *Funding Officer* shall be responsible for securing the necessary funding for the society's events by working with the necessary organisations and people within the university and in industry. The *Funding Officer* shall receive support from the *Publicity Officer* to liaise with external organisations.

6.7 The *Publicity Officer* shall be responsible for promoting society events and, along with the *Funding Officer*, for communicating with external organisations. The *Publicity Officer* will be assisted by the *Webmaster* in promoting society events via the website.

6.8 The *Webmaster* shall be responsible for updating and maintaining the society website, and will assist the *Publicity Officer* in promoting upcoming society events via the website.

6.9 The *Logistics Officer* shall be responsible for organising venues, dates and catering for society events. These will include seminars, talks, presentations and social events.

6.10 The *Contents Officer* shall be responsible for organising speakers for society events. These will include seminars, talks, presentations and social events. The *Contents Officer* will also be responsible for the content of written Conference material (booklets, pamphlets etc.).

6.11 The *Networking Officer* will act as the first point of contact with academic staff in relation to the promotion of a structured framework for cross disciplinary teaching and research as outlined in the society's mission statement and objectives. He/she will also serve as a first point of contact for industry.

6.12 The *Research Officer* will help support cross-disciplinary collaboration in the context of sustainable energy generation will help provide and maintain the necessary resources to support such work.

When necessary several of these positions may be merged into single positions.

A quorum for a meeting of the Committee shall be half of the present voting members.

## **7. Senior Treasurer**

A Senior Treasurer, who must be a college fellow, shall be appointed by the Committee each year to audit the Society's accounts. The Senior Treasurer shall not be liable for any financial debt or other obligation of the Society, unless the Senior Treasurer has personally authorised such a debt in writing.

## **8. Rules of the Society**

The Committee shall have the power to set Society rules. Such rules shall be in accordance with the articles of the Society's Constitution Byelaws may be passed at any meeting of the Committee provided that they do not conflict with the Constitution.

## **9. Amendments to the Constitution of the Society**

Amendments to this Constitution may be proposed by any two members of the Society, and be submitted to the Secretary in writing. This Constitution may only be amended at an AGM, or a meeting specifically called for that purpose. Such a meeting shall be open to and advertised to all members. Seven days notice of such a meeting shall be given. A two-thirds majority of members present shall be required for such a change.

## **10. Dissolution of the Society**

On dissolution, all assets of the Society shall be paid to the Societies Syndicate for the benefit of other societies pursuing similar activities.